

COMMISSION MEETING MINUTES
July 7, 2015

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on July 7, 2015 at 10:00 am. Members present were Commissioner P. Bret Millburn - Chair, Commissioner John Petroff, Jr., Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Meeting Agenda as posted:

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 A.M. on July 7, 2015.**

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

Special Meeting – Davis County Commissioners attending Layton City Council meetings on July 16, 2015

BUSINESS/ACTION

Public Hearing and Public Comment Period:

Davis County's 2015-2016 Action Plan for proposed Community Development Block Grant (CDBG) and Social Service Block Grant (SSBG) Funds

Tony Zambrana, Davis County Grants Auditor, presenting:

Agreement with U.S. Dept. of Housing and Urban Development (HUD) - Community Development Block Grant (CDBG) 2015-2016 funding and certifications (receivable)

Resolution adopting the One-Year Annual Action Plan for 2015-2016 Community Development Block Grant Funding Agreement with Family Connection Center – 2015-2016 CDBG funding for passenger van and building repairs (payable)

Agreement with Safe Harbor Shelter and Crisis Center – 2015-2016 CDBG funding for shelter building repairs and case management (payable)

Agreement with The Road Home – 2015-2016 CDBG funding shelter operating expenses to benefit former residents of Davis County who are now homeless (payable)

Agreement with Bountiful Community Food Pantry – 2015-2016 CDBG funding for resource center, case management, Pantry Smiles (dental program), computers and food packs (payable)

Agreement with Davis Behavioral Health – 2015-2016 CDBG funding for housing acquisition (payable)

Agreement with Davis Community Housing Authority – 2015-2016 CDBG funding down payment assistance and emergency repair (payable)

Agreement with St. Anne's Center – 2015-2016 CDBG funding for Emergency Shelter Program operating expenses (payable)

Agreement with Sunset City – 2015-2016 CDBG funding to replace bathroom facilities at North Park, Central Park and South Park (payable)

Curtis Koch, Davis County Clerk/Auditor, presenting:

Consideration for adoption of a resolution authorizing the issuance and sale of not to exceed \$7,000,000 Tax and Revenue Anticipation Notes, Series 2015; and related matters.

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with Christine Young – obtain new sponsorships and provide marketing resources to advertise the 2015 Davis County Fair (payable)

Agreement with Kim's Cold Blooded Creatures – reptile exhibit at 2015 Davis County Fair (payable)

Agreement with Lifetime Products, Inc. – vendor space rental at 2015 Davis County Fair (receivable) 2

Chris Sanford, Davis County Library Director, presenting:

Amendment with Stanley Security – panic alarm receivers and monitoring for Kaysville Library (payable)

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

Agreement with Claine Hawkins – transfer, assumption of liability & indemnification to assume ownership of Davis County Sheriff K9 "Nitro" (n/a)

Memorandum of Understanding with Utah Attorney General's Office and grant award – ICAC (Internet Crimes Against Children) (receivable)

Agreement with Sorensen Forensics, LLC – biological screening & DNA testing services (payable)

Lewis Garrett, Davis County Health Department Director, presenting:

Agreement with United Way of Salt Lake – dental services funding for qualified individuals (receivable)

Agreement with Easter Seals – assistance with senior community service employment program (n/a)

Agreement with Utah Dept of Health – resources & environmental change initiatives to reduce the burden of radon in health district (receivable)

Agreement with Utah Legal Services – provide legal education and assistance to senior citizens (payable)

Agreement with Utah Dept of Human Services/Div of Aging & Adult Services – annual renewal of funding for Senior Services division (receivable with local match)

Marlin Eldred, Davis County Community & Economic Development Director, presenting:

Agreement with Tour of Utah – Davis County to host Stage 3 ride from Antelope Island to Bountiful City (payable)

Agreement with Chevron – Platinum level sponsorship of Tour of Utah (receivable)

Agreement with Davis Conference Center – provide Tour of Utah breakfast and dinner (payable)

Agreements with the following hotels to block rooms for participants of the Tour of Utah (payable):

Best Western Plus – Layton

Fairfield Inn - Layton

Best Western Plus – Uintah

Hampton Inn – Layton

Comfort Inn – Layton
Country Inn and Suites – Bountiful
Courtyard Marriott – Layton
Days Inn – Clearfield

Holiday Inn Express – Layton
La Quinta Inn and Suites – Layton
Motel 6 – Woods Cross
Towne Place Suites – Layton

Neal Geddes, Davis County Chief Deputy County Attorney, presenting:
Memorandum of Understanding with Utah Attorney General’s Office and grant award – ICAC (Internet Crimes Against Children) (receivable)
Resolution of the Board of County Commissioners of Davis County Providing Notice of the County’s Intent Not to Impose a Local Sales Tax to Fund Cultural and/or Recreational Facilities (Woods Cross City)

CONSENT ITEMS
Check Registers

COMMISSIONER COMMENTS
PUBLIC COMMENTS (3 Minutes per Person)

Johnathan Ward, Zions Bank Public Finance, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Special
Commission
meeting with
Layton City
Council.

The Davis County Commissioners will attend the Layton City Council’s work session and council meeting scheduled for July 16, 2015 to receive information from citizens and to provide a question and answer forum for Davis County issues. The work session is scheduled for 5:30 pm and the Council meeting is scheduled to begin at 7 pm. Both meetings will be held at the Layton City Offices located at 437 N. Wasatch Drive in Layton.

Commissioner Petroff made a motion to open the Public Hearing for the Davis County 2015-16 Action Plan for proposed Community Development Block Grant (CDBG) and Social Service Block Grant (SSBG) Funds. Commissioner Smith seconded the motion. All voted aye.

Public Hearing-
CDBG and
SSBG 2015-16
Action Plan

Tony Zambrana, Davis County Grants Auditor, explained the Public Hearing is held to give Davis County citizens the opportunity to express their desires for community needs with regard to the Community Development Block Grant. Commissioner Millburn said the Public Hearing was now open for the proposed CDBG and SSBG 2015-16 Action Plan and invited anyone in the audience attending for the purpose of addressing the Commission to come forward. Seeing none, he asked for a motion to close the Public Hearing.

Commissioner Petroff made a motion to close the Public Hearing for the Davis County 2015-16 Action Plan for proposed Community Development Block Grant (CDBG) and Social Service Block Grant (SSBG) Funds. Commissioner Smith seconded the motion. All voted aye.

Tony Zambrana, Davis County Grants Auditor, presented the following:

Application &
Certification
#2015-344 with
HUD for
CDBG 2015-16
funding &
certifications

Application & certification #2015-344 with the US Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) funds. Tony invited the commissioners to decide if they wanted to vote for the application and certification individually or combined; however, he prefaced their votes by saying whichever vote they give one should be the same vote for the other, as the application and certification go hand in hand. The first item is our application to HUD for the funding for the FY 2015-16 CDBG program. The receivable award amount is \$802,430.00. He said because we have already received the award letter, application form #SF424 needs to be formally submitted. Accompanying the application is CPMP non-state grantee certification to HUD that Davis County will be using the funds for this specific program and that we agree to obey the restrictions and regulations and insure the funds are allocated properly. The contract period is July 1, 2015 through June 30, 2016.

Commissioner Petroff made a motion to approve the application and certification. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Resolution
#2015-345

Resolution #2015-345 adopting the 2015-16 Annual Action Plan for CDBG funds to be submitted to

adopting One Year Annual Action Plan for 2015-16 CDBG funding

the U S Department of Housing and Urban Development (HUD). Tony explained the Action Plan includes applications that were reviewed by a committee and will be presented individually following the approval of this Resolution.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-346 with Family Connection Center for CDBG funding

Agreement #2015-346 with the Family Connection Center to receive CDBG funds for the acquisition of a passenger van and construction/repairs to the Family Connection Center facilities. The payable contract amount is \$47,700.00. The contract period is July 1, 2015 through December 31, 2016.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-347 with Safe Harbor Shelter and Crisis Center for CDBG funding

Agreement #2015-347 with Safe Harbor Shelter and Crisis Center to receive CDBG funds for building repairs and operating expenses for the Shelter’s case management. The payable contract amount is \$38,080.00. \$13,820.00 is allocated for case management. The balance is allocated for the building repairs. The contract period is July 1, 2015 through December 31, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-348 with The Road Home for CDBG funding

Agreement #2015-348 with The Road Home to receive CDBG funds for operating expenses at the community shelter, located in Salt Lake City, to benefit former residents of Davis County who are now homeless. The payable contract amount is \$15,000.00. The contract period July 1, 2015 through December 31, 2016.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-349 with the Bountiful Community Food Pantry for CDBG funding

Agreement #2015-349 with the Bountiful Community Food Pantry to receive CDBG funds for the acquisition of equipment, provision of dental services, procurement and distribution of food packs, case management services and construction of a work center operated or provided by them. The payable contract amount is \$41,200.00. The contract period is July 1, 2015 through December 31, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-350 with Davis Behavioral Health for CDBG funding

Agreement #2015-350 with Davis Behavioral Health to receive CDBG funds for the acquisition of housing units for the Supportive Housing Program. The payable contract amount is \$150,000.00. The contract period is July 1, 2015 through December 31, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-351 with the Davis Community Housing Authority for CDBG funding

Agreement #2015-351 with the Davis Community Housing Authority to receive CDBG funds for expenses related to the Down Payment Assistance Program. This program provides a grant to first-time LMI homebuyers. Funds will also be received for the Emergency Home Repair Program that provides emergency home repairs to residents living in eligible areas of the County. The payable contract amount is \$158,000.00. The contract period is July 1, 2015 through December 31, 2016.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-352 with St. Anne’s Center for the

Agreement #2015-352 with St. Anne’s Center to receive CDBG funds for operating expenses related to the Emergency Shelter Program located at 137 West Binford in Ogden to benefit former residents of Davis

2015-16 CDBG funding	<p>County who are now homeless. The payable contract amount is \$15,000.00. The contract period is July 1, 2015 through December 31, 2016.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2015-353 with Sunset City for 2015-16 CDBG funding	<p>Agreement #2015-353 with Sunset City to receive CDBG funds to be used to replace bathroom facilities at Sunset’s North Park, Central Park and South Park. The payable contract amount is \$150,000.00 (\$50,000.00 for each facility.) The contract period is July 1, 2015 through December 31, 2016.</p> <p>Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p> <p>Commissioner Petroff commented that a lot of times it seems like we are touching on this lightly, but these projects have all been reviewed by members of COG (Council of Governments) and a group of mayors, and, of course, Tony. He said their efforts are appreciated and the commissioners do not need to worry about the little details because they have all been taken care of. Commissioner Millburn applauded Tony for doing a great job. For those who are unfamiliar with these grants, he explained they are block grants to be used for low and moderate income parts of the County. He said keeping up with everything these grants entail is no small project and he appreciates all Tony does. Commissioner Smith commented that it is frustrating that we usually only have about half the money available for all that is requested. He said, “It is challenging because nobody gets on this list that isn’t a really good cause that we want to support.” He commented that he has been doing this as a community member for a few years on the CDBG side and now on the SSBG side. He realizes it’s a difficult assignment and Tony does a great job.</p>
Resolution #2015-354 authorizing issuance & sale of Tax & Revenue Anticipation Notes	<p>Curtis Koch, Davis County Clerk/Auditor presented resolution #2015-354 authorizing the issuance of up to \$7,000.000.00 in Tax Revenue Anticipation Notes. Curtis explained this has happened annually in Davis County for the past several years. The reasoning behind it is we begin operations and start paying for services and employees the first of January; however, the bulk of the County’s revenue is not collected until November when property taxes are due. This helps alleviate the resultant cash flow issue. Curtis turned time over to Johnathan Ward, the County’s financial advisor from Zions Public Finance. Johnathan explained that the Tax and Revenue Anticipation Notes allow us to fund operations. Commissioner Millburn noted that almost any government entity goes through this process. It really is based upon a timing issue as Curtis explained. Johnathan distributed a hand out to those seated at the dais explaining the methods used to develop the Tax and Revenue Anticipation Notes and the recommended plan.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Introduction of Boy Scout	<p>Commissioner Smith introduced his young grandson, Boy Scout Peyton Holt, who was attending the meeting to fulfill a requirement for his Boy Scouts Citizenship merit badge.</p> <p>Brooks Burr, Davis County Fair Coordinator, presented the following agreements:</p>
Agreement #2015-355 with Christine Young to obtain new sponsorships for fair	<p>Agreement #2015-355 with Christine Young to secure sponsors for the 2015 Davis County Fair and provide marketing resources through her website and email blasts. The payable contract amount is \$500.00 and 10% of new sponsorship fees she brings in. The contract period is June 2015 through June 2016.</p> <p>Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2015-356 with Kim’s Cold Blooded Creatures for	<p>Agreement #2015-356 with Kim’s Cold Blooded Creatures to provide a reptile exhibit and stage shows for the 2015 Davis County Fair. Brooks explained they are new to the Fair this year and feels they will</p>

reptile exhibit at fair	<p>be a great attraction. The payable contract amount is \$2,300. The contract period is August 12-15, 2015.</p> <p>Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2015-357 with Lifetime Products for vendor space at fair	<p>Agreement #2015-357 with Lifetime Products, Inc. to rent vendor space at the 2015 Davis County Fair to display products and have demonstrations. Lifetime Products, Inc. is a Utah-based company that sells a variety of quality manufactured products that include playsets, kayaks, tables and chairs. The receivable contract amount is \$1,200.00. The contract period is August 10-15, 2015.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Amendment #2015-92A with Stanley Security for Kaysville Library alarms	<p>Chris Sanford, Davis County Library Director, presented amendment #2015-92A with Stanley Security to install and monitor hold-up or panic alarm receivers for the new Kaysville Branch Library. The payable contract amount is a \$1,104.00 installation charge and \$37.00 per month monitoring fee. The contract period is June 29, 2015 through December 31, 2015.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2015-358 with Claine Hawkins to assume ownership of retired K9	<p>Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presented the following agreements:</p> <p>Agreement #2015-358 with Claine Hawkins to transfer ownership of and assume liability and indemnification for retired Davis County Sheriff K9 “Nitro.” There are no monies exchanged and contract period is indefinite.</p> <p>Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
MOU #2015-359 with Utah AG & grant award for ICAC	<p>Memorandum of understanding and grant award #2015-359 with the Utah Attorney General’s Office to provide funds to the ICAC (Internet Crimes Against Children) to be used for overtime hours, training, equipment and office supplies for investigations. The receivable amount is \$20,000.00. The contract period is July 1, 2015 through June 30, 2016.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2015-360 with Sorensen Forensics for screening & testing services	<p>Agreement #2015-360 with Sorensen Forensics, LLC for biological screening and DNA testing services for the Davis County Sheriff’s Office. The payable contract amount is \$ service dependent. The contract period is for 1 year but may be renewed annually for 3 years.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2015-361 with United Way of SL to fund dental services	<p>Lewis Garrett, Davis County Health Director, presented the following agreements:</p> <p>Agreement #2015-361 with United Way of Salt Lake to provide funding for dental services to those within Davis County who meet income parameters. The receivable amount is \$12,500.00. The contract period is July 1, 2015 through June 30, 2016.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2015-362 with Easter Seals for senior community service employment	<p>Agreement #2015-362 with Easter Seals to provide a senior community service employment program where the Davis County Health Department, encompassing any of its divisions, will provide a safe and healthful work site, orientation and training as needed for participants to engage in productive duties and tasks</p>

program	<p>as assigned. There are no monies exchanged. The contract period is July 1, 2015 through June 30, 2016.</p> <p>Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2015-363 with UT Dept of Health for radon poison education	<p>Agreement #2015-363 with the Utah Department of Health to provide resources to identify, develop and implement policy, system and environmental change initiatives to reduce the burden of radon with the Health district. The receivable amount is \$5,000.00. The contract period is July 1, 2015 through June 30, 2020.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2015-364 with Utah Legal Services to provide legal education to seniors	<p>Agreement #2015-364 with Utah Legal Services to provide legal education presentations and direct legal assistance to Davis County senior citizens consistent with the requirements of Older Americans Act. The payable contract amount is \$4,957.00. The contract period is July 1, 2015 through June 30, 2016.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2015-365 with Utah Dept of Human Service for funding of Senior Services	<p>Agreement #2015-365 with the Utah Department of Human Services/Division of Aging and Adult Services to renew annual funding for the Davis County Health Department Senior Services Division based upon the Older Americans Act. The receivable contract amount is \$1,591,900.00 with a local match amount required of \$185,117.28. The contract period is July 1, 2015 through June 30, 2020.</p> <p>Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
TABLED agreement with Tour of Utah	<p>Commissioner Petroff made a motion to table an agreement with the Tour of Utah to host the Stage 3 ride from the Antelope Island Causeway to Bountiful City. Commissioner Smith seconded the motion. All voted aye.</p>
TABLED agreement with Chevron	<p>Commissioner Petroff made a motion to table and agreement with Chevron to be a Platinum level sponsor of the Tour of Utah. Commissioner Smith seconded the motion. All voted aye.</p>
TABLED agreement with DCC	<p>Commissioner Petroff made a motion to table an agreement with the Davis Conference Center to provide breakfast and dinner to participants of the Tour of Utah. Commissioner Smith seconded the motion. All voted aye.</p>
TABLED agreement with hotels for Tour of Utah	<p>Commissioner Petroff made a motion to table an agreement with hotels to block rooms for participants of the Tour of Utah. Commissioner Smith seconded the motion. All voted aye.</p>
MOU #2015-366 with AG's office & ICAC grant award	<p>Neal Geddes, Chief Deputy Civil County Attorney, presented memorandum of understanding #2015-366 with the Utah ICAC (Internet Crimes Against Children) Task Force to provide financial assistance with ICAC investigations. The receivable contract amount is \$7,900.00. The contract period is July 1, 2015 through June 30, 2016.</p> <p>Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Resolution #2015-367 providing notice of County's intent not to impose a local sales tax to fund cultural and/or recreational	<p>Commissioner Millburn presented Resolution #2015-367 of the Board of County Commissioners of Davis County Providing Notice of the County's Intent Not to Impose a Local Sales Tax to Fund Cultural and/or Recreational Facilities. Legislatively, these agencies have an option, according to the vote of the people, to impose a local sales tax to fund a number of things that add to the quality of life in our communities. Part of the process is to request of the county if they have intent to impose a countywide sales</p>

facilities –
Wood Cross
City

tax. Because this resolution provides notice the county does not intend to impose the sales tax, Woods Cross City is allowed the option of imposing such a tax in the upcoming November elections. Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Check
Registers
approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Petroff. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor’s Office.

Commissioner
Comments

Commissioner Comments:

Commissioner Smith commented on the opportunity he and Commissioner Millburn had recently to attend FEMA emergency management training in Emmitsburg, Maryland. He said he learned a lot and the experience re-cemented his appreciation and admiration for our law enforcement and fire department folks. He now adds Public Works and the Health Department to the list. It is the County’s Public Works that will have to build the County again and the Health Department plays an extremely vital role in emergencies. He said it was “an eye-opening, sobering experience and scared the heck out of me. I hope we never have to use the stuff that we trained on.”

Commissioner Millburn said he has had the opportunity a couple of times to attend the training at the National Training Center in Emmitsburg, so he knew a little of what to expect. For his first time there, Commissioner Smith did a phenomenal job, even though his knees were shaking. He said that when you are set apart from what goes on day-to-day at home and join with 70-80 people from across the County, you realize that it is one thing to deal with the emergency at hand, but another thing to think about and plan how we move forward after such an event. He feels training with everyone was an important opportunity to develop relationships so they are in place when we need to work together.

Meeting Adjourned

Clerk/Auditor

Chair